

Terms of Reference

Age Friendly Advisory Committee

Date Approved by Council: January 9, 2023
Amended by Council: December 8, 2025

Sunset Date: N/A

Mandate:

To engage, educate and partner with residents with respect to issues affecting seniors and to make recommendations to Council on ways to make the Town a more age-friendly community. The Committee shall review the Town's Age-Friendly Community Action Plan and provide recommendations to Council on updating the plan.

The Committee may also direct and monitor working groups, comprised of current committee members, participating in specific projects or initiatives per the Committee's work plan. Any working groups will be established by resolution of the committee. The working group shall report back to the committee, following a working group meeting, at the next regular Age Friendly Advisory Committee meeting.

Goals/Objectives:

1. Engage
 - consult with residents about issues affecting seniors
 - provide opportunities for seniors to engage with and help address local concerns
 - provide a forum for seniors to exchange information about current issues and emerging concerns
 - meet with representatives of older adults from different ethnic and cultural groups to discuss ways to meet the needs of older adults
 2. Educate
 - improve awareness of services available to seniors in Orangeville
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3. Partner

- form partnerships in the community to educate, inform and improve quality of life for seniors

4. Plan

- identify barriers to access by seniors in municipal programs and make suggestions for improvement
- develop and bring forward recommendations to Council on how to make Orangeville a more age-friendly community, relating to matters within the Municipality's jurisdiction (e.g. transportation, communications and civic participation)
- define what an "Age-Friendly Community" looks like in the local context

Reporting to Council:

The Committee will report to Council through the distribution of minutes as well as present and submit an annual report.

Enabling Legislation, By-Law or Staff Report:

CPS-2022-069, December 12, 2022

Committee Composition:

Amended by Council resolution 2025-229

The Committee shall consist of up to six (6) members, composed of:

- 1 member of Council
- Up to 4 members of the public
- 1 representative from the Orangeville Seniors Centre

Skills Requested

Preference may be given to candidates who demonstrate:

- passion for accessibility and a barrier free community
- background in one or more areas of focus, including persons with disabilities, seniors, barrier free access and/or inclusive communities.

- understanding and desire to promote “Age-Friendly” initiatives within the community.

Administration Section

Department Linkage and Staff Support:

Corporate Services Department, Clerk’s Division

Community Services Department

Other divisions to provide support, as needed

Meeting Frequency: Quarterly, or as required