

## Persistent Dog Barking or Other Similar Animal Noise Reporting Package

The Ontario SPCA recognizes that persistent dog barking or other similar noises by any dog or other animal impacts our quality of life, therefore, the Town of Orangeville Noise By-Law 2024-23 regulates noise that, at the point of reception, by its volume or nature, is likely to disturb inhabitants.

The first step in the reporting process is to complete and submit the Witness Form and Record Form. Once the completed documents have been received, by-law staff will complete a review and the investigating officer will notify you as to whether a Notice of Violation will be issued. The decision to issue a Notice of Violation is based on a review of the evidence and whether there is a reasonable prospect of conviction. Please provide photocopies of any documents you submit and retain the originals as you may be required to produce them as evidence in court.

If a Notice of Violation is issued, you are required to monitor and document the noise on a second Record Form document over a subsequent two-week period.

If the situation is not satisfactorily resolved, and upon receipt of the second Record Form, legal action will be initiated, and the owner of the animal will be required to attend court.

At a first court appearance, the individual(s) charged are given the opportunity to plead guilty, at which time the court may impose a penalty. If the individual(s) plead not guilty the matter is adjourned and a court date will be set for a trial. You will be notified and must appear in court with your report records on the set court date for a trial to proceed.

Please be advised that your name, address, and phone number are confidential when the Ontario SPCA receives your complaint. However, if the matter proceeds to court your name and that of any witnesses becomes part of the public record.

### **Please find enclosed the following documents:**

1. Noise Reporting Witness Questionnaire (**which must be completed in full and returned**)
2. Noise Reporting Record Form (**which must be completed in full and returned**)

**Please forward your completed Witness Form and Record to:**  
[orangevilleaco@ontariospca.ca](mailto:orangevilleaco@ontariospca.ca) or by dropping it off to the  
Ontario SPCA Orangeville & District Animal Centre at  
650 Riddell Rd, Orangeville, ON L9W 5G5

If you have any questions or require clarification on the excessive barking or howling reporting process, please contact our office at 519-942-3140 or  
[orangevilleaco@ontariospca.ca](mailto:orangevilleaco@ontariospca.ca)

## Noise Reporting Witness Form

Date:	
Name:	
Address:	
City/Town:	Postal code:
Telephone number:	Cell number:
Location of Persistent Dog Barking or Other Similar Animal Noise (Address):	

**The following questions must be answered to assist in the Prosecution of a violation. Corroborating witnesses must also complete this questionnaire:**

a) Proximity of residence to where the animal noise is emanating from?

b) How long has the animal noise been a concern?

c) What attempts, if any, have you taken to advise the person responsible for the animal noise of your concerns and what was the result?

d) Describe how the animal noise affects your quality of life and what changes have you made to mitigate the effects?

e) How do you know where the animal noise is emanating from?

**Should charges be laid for violations of the Town of Orangeville's Noise By-law, I am prepared to appear in court as a witness and provide evidence as shown in the Noise Reporting Record Form.**

Name (please print):	Signature:
Date:	Your address:

Location of Persistent Dog Barking or Other Similar Animal Noise (Address):

### Noise Reporting Record Form

Please provide the specific times and dates that you are disturbed:

Date	Start Time	End Time	Describe Animal Noise	How are you disturbed?

Note: Noise events that are longer than 5 minutes at a time for at least two-week period are to be documented on this form. You will be required to record the noise on this form for a further two-week period after a Notice of Violation has been issued by the Ontario SPCA. Please have all other witnesses use this form for compiling a record of the noise.

Name (please print):	Signature:
Date:	Your address:
<p><b>Personal information on this form is collected under the authority of the Municipal Act, SO 2001, c. 25 and is collected for the purpose of enforcing the Town's Noise By-law.</b></p>	